



AMERICA NEPAL  
MEDICAL  
FOUNDATION  
Advancing Healthcare in Nepal

## ANMF Quarterly Board Meeting

Aug 23, 2020, Sunday

Meeting Logistics			
Meeting Date	Aug 23, 2020	Time	8 PM to 11 PM EST
Chair/Facilitator	Bhupesh Khadka/ Binod Khadka/Bishnu Sapkota	Prepared by	Bishnu Sapkota
Purpose:	Quarterly Board Meeting		
Location:	Online-ZOOM		

Participants					
Anil Suwal	P	Dixa Dhital	P	Sandesh Pandit	P
Bhupesh Khadka	P	Ganesh Chaudhary	P	Santosh Sapkota	P
Binod Dhungana	P	Julia Shepardson	P	Subodh Mallik	A
Binod Khadka	P	Kalpana Shrestha	P	Sunil Sharma	P
Bishnu Sapkota	P	Libby Wilson	P	Invited Guest-Dr. Bhupendra K. Basnet (later part of the meeting)	P
Chandra P. Chataut	P	Marvin Brustin	P		
Dinesh Subedi	P	Narayan Dharel	P		
Dinesh Mainali	P	Prakash Thapaliya	E		
Dick Katzman	P	Raju Century	P		

E - Excused  
P - Present  
A - Absent

## **Minutes of ANMF Board Meeting of 8/23/2020**

→The minute of the last board meeting from 5/17/2020 was approved by the board unanimously.

→The board acknowledged that they received meeting minutes from various committees.

### **→3<sup>rd</sup> Party request to use ANMF platform to advance their research**

Board approved not to allow ANMF platform for third parties to do survey or any kind of audio/visual/written materials. Board also approved that members should not use ANMF platform for personal gain.

### **→Discussion of strategy of ANMF going forward by the ANMF president and members comments**

Dr. Bhupesh Khadka discussed the above topic and provided an explanation regarding members concerns. He emphasized expanding capacity building works by furthering education and research. There may be a need of expanded role of collaboration committee, ERdC. His hope was the mentorship committee may be able to attract young members to the organization. There may be a role of collaboration/partnering with different organizations in Nepal to increase the work related to capacity building.

Members suggested that ANMF should not favor any organization. Anyone can submit proposals, and good projects will be supported, the board makes the final decision. The board also suggested that the ANMF Board must approve a project before the MOU is signed.

The board also suggested that ERdC should be separate from PC, and PC will have a bookkeeping role. Projects of non-financial areas like expertise sharing, education, research, webinar, CME should still be discussed at ERdC first. Any projects that involve finance will have to come through the project committee.

### **→Committee Updates**

Committee chairs are updated on the status, progress, and challenges regarding their respective committee. Dr Narayan Dharel from ERdC, Dr. Raju Century from Collaboration Committee, Dr. Anil Suwal from Outreach Committee, and Dr. Dinesh Subedi from publication committee gave their brief updates.

### → Finance Updates

Ms. Kalpana Shrestha updated the current financial status of the ANMF.

### Funds Available 08/21/2020

Bank of America- (**9623- Main)	\$	
	201,343.00	
Bank of America (**6207)	\$	
	9,874.76	
Facebook	\$	
	135.00	
PayPal	\$	
	6,153.26	
Peoples Bank- Earthquake ****	\$	
	23,233.12	To be transferred to BOA (Funded Nangi Rural Health)
Peoples Bank-General**** adjusted	\$	
	5,089.11	Balance adjusted for checks issued.
Total funds available as of 08/21/2020	\$	
	245,828.25	
Total Funds required for Projects	\$	
	145,580.00	
<b>Available for new projects</b>	\$	
	<u>100,248.25</u>	Restricted fund for KIOCH- \$4700

### → Corona relief work updates

Dr. Bishnu Sapkota updated the board about webinars and corona relief projects.

By collaborating with NMA, ANMF has conducted more than 25 webinars and workshops for health care workers (HCW), which has helped prepare HCW to fight the pandemic and alleviate anxiety while managing their patients. The webinar has been well received and has been

viewed by thousands of viewers via ANMF Facebook page. Most of these webinars were made live via ANMF Facebook page and they will be uploaded onto the ANMF YouTube page too.

ANMF has spent at least \$100k on various projects related to COVID-19. Members were asked to visit ANMF website and look for project map for details on individual work regarding this.

### **Project committee report**

Project committee chair Dr. Santosh Sapkota gave updates on ongoing projects.

#### **New Projects:**

##### ***20ODA001 – Enhancing the Provision of Safe Motherhood and Child Healthcare in Rural Kalikot***

Grant amount requested: USD \$13,933 - Oda Foundation

Project managers: Bikash Bhattarai & Santosh Sapkota

Discussion: Fits well with the goals of ANMF. Rural underserved location providing needed health care services. Oda foundation has US financial resources and may not need ANMF to support entire fund.

Recommendation by PC committee: \$5000.00

**Board status-approved amount- \$5000.00**

##### ***20SSS001 - Samudayik Swastha Sahakari Samstha***

Grant amount requested: **USD \$40,000**

Project managers: Jivan Lamichhane & Dixita Dhital

Discussion: Expansion of Health Care Services of Namuna Hospital. Namuna does not have SWC approval. Request was nonspecific.

PC recommendation: **Deny**

**Board status-Denied**

##### ***20ANMF001-ANMF/Nepal proposal for Coronavirus relief additional support***

#### ***A. SanoPaila for Human resources for the Isolation center (3 months)***

SanoPaila is working to make a 40-bed isolation center in coordination with local authorities in Birgunj, Parsa to relieve pressure on existing local hospital systems. This is to take care of moderate COVID-19 patients.

ANMF was asked to provide funding for the medical team: 1 doctor (Facility In charge), 3

Nurses, 2 HA/CMAs and arrange provision for visiting doctors from government hospital

Budget: Total Budget for 3 months: NPR 6,804,989 / USD 56,708

**Amount requested-\$8333.33**

Web ballot was done among board members and was approved.

**Status: Approved amount \$8333.33**

### ***B. Tele-medicine setup for ASK Foundation:***

ASK foundation Nepal wants to provide telemedicine services related to critical care in ICUs and online counselling for mental health issues to fight COVID-19 pandemic. ASK foundation asked ANMF to support this project. ANMF Nepal discussed this project and recommended for \$4200.00. Later PC discussed this and recommended approval for same.

**Amount requested: \$4200.00**

**Board status- approved amount- \$4200.00**

### ***C. PAPR (Powered Air Purifying Respirator) for BPKIHS-#2***

ANMF had already supported 12 PAPR and distributed 2 each PAPR in Nepalgunj, Birgunj, Biratnagar, IOM, Bir Hospital and in Patan Hospital. BPKIHS has also requested for 2 PAPR. ANMF-Nepal agreed to provide 2 PAPR to BPKIHS. PC discussed and recommended for approval to Board for \$1,700.

**Amount requested-\$1700.00**

**Board status-approved amount-\$1700.00**

### ***D. National innovation center (NIC)***

NIC has been developing PPE, UV ray box for N95 sterilization and many other products relevant in fighting COVID-19 pandemic. To support its work, ANMF Nepal decided to support NIC and requested ANMF for \$4200.00. PC discussed this project and recommended approval of \$2500 to the board.

**Amount recommended by PC to the board: \$2500.00**

**Board status-approved amount \$2500.00**

### ***E. Monitoring and Management of children and Pregnant/Postpartum Mothers at risk of Covid-19 in Nepal***

ANMF Nepal had already agreed to support this great project which has been initiated by Dr. Sangita Basnet and Dr. Bhagawan Koirala as a part of Corona Virus Relief project. As this project is making further progress ANMF-Nepal agreed for the additional financial support and requested additional amount of \$5850.00. This was discussed in PC meeting and PC recommended for approval to the board.

**Amount requested: \$5850.00**

**Board status-approved amount- \$5850.00**

**The board also approved above projects from ANMF Nepal (A, B,C,D,E) as one total project in the amount of \$22584.00**

### ***Request for an emergency corona fund of \$15,000.00***

ANMF Nepal requested above fund to act up on any emergencies. PC did not discuss on this topic in detail and brought to the board's attention. Board currently did not make decision and asked PC to first discuss this in detail.

**Board Status: referred this to PC for discussion**

### ***20ANMF002 Accommodation for COVID-19 positive HCWs in Nepal***

ANMF Nepal submitted the project asking for \$29,200.00. This was discussed in PC meeting, PC could not decide on the project and brought to the board for discussion. Dr. Bhupendra Basnet from ANMF Nepal did answer questions posed by the board. Even though the idea is great, board was not sure how much ANMF can support with limited funds ANMF have and the scope and solution of this problem could be unlimited.

Board asked for more time and clarification; hence decision was not made and referred the project back to PC.

**Status: undecided, sent back to PC for more clarification**

### **→Completed Projects:**

- 18ANCP001 Project Oversight 2018
- 17NCCDF001 Simulation Medical Center
- 19SF001 Community Health Strengthening
- 19HFN001 Mental Health Center-CLOSED IN ERROR, PROJECT IS STILL OPEN
- 17MOHP001 Health Post – Chauthe

**PC recommended to close these completed projects and board approved to close these projects.**

### **→Feedback from Board Members**

=>Board members should have access to ANMF Project Private Page link before board meeting so that they can be prepared for the meeting.

=>It may not be a bad idea to orient new board members to the project map.

=>Member suggested that a disclaimer will have to be made for future webinars or tele consultation.

=>These were the suggestions-

- “ANMF as an organization is not responsible for the webinar content, the content and opinion presented in the webinar is of speaker/panelist himself/herself”.
- “This is the networking done by ANMF and the clinical service provided at bed side is at the discretion of local provider and ANMF is not responsible for the service provided”
- “There need to be some oversight in the material that is presented in the webinar as COVID-19 is an evolving area and we don’t have the concrete and reliable data yet.”

### **Miscellaneous**

1. Board was notified that prior Doodle approved votes (2019, 2020) have been uploaded in ANMF Website in the minute section.
2. Board was also notified that ANMF will submit abstract and likely will present ANMF work (COVID-19 related) in 2<sup>ND</sup> Global Nepal Health Conference organized by NRNA on Sep 18-20, 2020.
3. Dates for next Board Meeting → Sunday, Nov 22,2020,730 PM-930 PM EST  
Sunday, Feb 21,2020, 730 PM-930PM EST

**Meeting adjourned at 11:19pm**