



AMERICA NEPAL
MEDICAL
FOUNDATION
Advancing Healthcare in Nepal

ANMF Quarterly Board Meeting

Aug 18 2019

Meeting Logistics			
Meeting Date	Aug18 - 2019	Time	8 PM to 10 PM EST
Chair/Facilitator	Santosh Sapkota	Prepared by	Binod Khadka
Purpose:	Quarterly Board Meeting		
Location:	Online		

Participants					
Anil Suwal	P	Dinesh Mainali	E	Santosh Sapkota	P
Bhupesh Khadka	P	Ganesh Chaudhary	E	Subodh Mallik	P
Binod Dhungana	P	Julia Shepardson	P	Sunil Sharma	P
Binod Khadka	P	Kalpana Shrestha	P		
Bishnu Sapkota	P	Libby Wilson	P		
Chandra Prakash Chataut	P	Marvin Brustin	P	E - Excused P - Present A - Absent	
Dinesh Subedi	P	Narayan Dharel	E		
Richard Katzman	P	Prakash Thapaliya	P		

Meeting Agendas:

1. Welcome and thank you for the ANMF Contribution, 5 min - President.
Santosh Updated on the visit to Nepal and various ongoing collaboration efforts.

2. Round Table, Introduction by all and view on what is going well, and what can we do better and free thoughts by all. 20 min Board Members

Next year's conference theme to be discussed in Email chain and come up with theme in 1 week by Board.

Thank you letter Plan to get Automated and board team member to work along it.

Adding an automated feature to send acknowledgement letters to the life members and donors including the life membership certificate

*New Bank of America account Update Provided by Kalpana Shrestha and Planned for new account with Bank of America.
The board has APPROVED the new account at the Bank of America.*

3. All ANMF Committees Updates by Board Member in the respective Committees. 15 min.

Updates from Committee teams updated.

Planning to have regular meeting, brainstorming and will have minutes saved and updated to Secretary for record keeping and to the Board.

4. Discussion on Project and Minutes to approve Projects 60 Min – Project Committee Team.

12 Project Agenda. (Details of Final Minutes attached) **A Discussed as details on Action by Board Below.**

5. Miscellaneous Ideas Brainstorming, Membership expansion, Fundraising and Brand Image Building. 20 min. – All Board Members.

- a. Expansion and continuation of membership drive. Each One Reach One; Reach your link and contacts, medical fraternity and personal Contacts. 5 min

Discussed on continuation of membership Drive and brainstorming on various membership drive and fundraising campaign, get together.

- b. How can we increase Fund Raising for the organization: Expand Membership drive, Periodic fundraising campaign like in Thanksgiving time. 5 min
Discussion and continued activities on various areas and locally for brainstorming and fundraising was discussed.
- c. Approval of Project Committee Flowchart and process by Board-Project committee team. (Flow Chart Attached.) **B**
APPROVED by Board.
- d. NCCDF Simulation Centre: Board Discussion Possible support for \$ 5K to be decided by Board. -Richard Katzman/ Team (Details Attached) **C**
Santosh to get updates from Nepal and Web Ballot Planned.
- e. Collaboration with organization to be catalyst for positive change in Healthcare in Nepal. *Review the proposal sent by Dr. Bhagawan Koirala*
Discussion initiated and continue ongoing discussion on collaboration and support.

Some of the Topics may need continued discussion and voting and brainstorming in the form of board emails to be continued post meeting was discussed and some agendas and details in the form of Web Ballot is planned.

Projects and Approvals

Agenda Items and Discussions

Agenda Item 1 Blood Management - Project ID: 19LBF001

Discussion

PC committee agrees that the idea itself is very noble and genuine. This does align with the ANMF mission. The fund is being asked for fixed startup cost (25,000 USD) and operating cost for the first year (26,268 USD). Concerns were raised about the sustainability and monitoring of the program but PC feels they were satisfactorily answered by Shristi Piya from

Hamro LifeBank. Dr. Bhupendra from Nepal raised concerned whether this project has been approved by Blood Bureau or not.

PC Recommendation

No firm recommendation yet. Provided they have approval from all necessary authorities including Blood Bureau ANMF might consider granting 18k USD as seed money Follow Up Dixa will follow up on this issue and Dr. Bhupendra will confirm this approval from Nepal side.

[ANMF Board Action:](#)

Ongoing discussion seed money of 18 K; SWC approved organization, Further inquiry into it and plan Web Ballot.

Agenda Item 2 Ventilatory Rehabilitation Center - Project ID: 19NCCDF001

Discussion

134,000 USD asked to start the ventilator rehab center pretty much from scratch and to maintain and sustain the center including the rental for place, equipment and salary for workforce. Their revenue from 10 patients is not going to sustain the center. Noble plan but out of scope for ANMF.

PC Recommendation **Disapproved** Follow up NA

[ANMF Board Action :](#)

Agree with Project committee recommendation as above.

Agenda Item 3 Child Marriage Campaign - Project ID: 19IRHD001

Discussion

Some of the concerns raised previously about the cost of the rent and credit to ANMF have been satisfactorily addressed. All the educational materials have ANMF logo. (see email from Julia).

PC Recommendation

No firm recommendation yet. PC would like to know the outreach of the project when the project is done, especially the twenty adolescent girls who are selected, where would be their area of the work? Follow Up As above

ANMF Board Action :
Agreed And Approved.

Agenda Item 4 Best Paper Award - Project ID: 19SIMN001

Discussion

ANMF has separate committee just to look into education and research. PC needs to be in the loop to keep accurate track of funding. Concerns have been raised in PC including COI with ANMF Nepal President and Simon being just of the many (70) societies in Nepal and if we single out Simon among others to provide support of this kind. PC expects committee members who represent PC and ERC and Board to relay the concern of PC. PC Recommendation **ERC to decide and take it to board** Follow Up NA

ANMF Board Action:
Better to go into award as before directly by ANMF.

Agenda Item 5 Simulation Center Sustainability - Project ID: 19NCCDF002

Discussion

Disapproved in the previous discussion, PC discussed this project again with added perspective from the Nepal side that this project has good impact on the ground. PC would like the project owners to conduct their own leg work to come up with 5k and ANMF will provide the remaining 5k (rather than granting the full 10k). PC Recommendation **PC will provide above recommendation to board and let board decide.** Follow Up NA

ANMF Board Action:

Awaiting further info.

Agenda Item 6 Health Clinic - Kulekhani - Project ID: 18HDSN001

Discussion

This project is SWC approved, MOU signed and 21,722 USD is wired on May 19th. Periodic report is being received and is being updated on the website. PC Recommendation NA Follow Up NA

ANMF Board Action:
Awaiting further info.

Agenda Item 7 Menstrual Cups - Project ID: 18UCC001

Discussion

This project is SWC approved, MOU signed and 7,825 USD is wired June 11th. Periodic report is being received and is being updated on the website. PC Recommendation NA Follow Up NA

ANMF Board Action:

Awaiting further info.

Agenda Item 8 Disease Surveillance - Project ID: 19PNF001 Discussion

Awaiting SWC approval. MOU ready. PC Recommendation NA Follow Up NA

ANMF Board Action :

Awaiting further info.

Agenda Item 9 Rural Healthcare Center - Project ID: 19PHCT001

Discussion Awaiting SWC approval. Details updated in website. PC Recommendation NA Follow Up NA

ANMF Board Action :

Awaiting further info.

Agenda Item 10 Kathmandu Eye Study - Project ID: 18TIO001

Discussion Pending SWC and NHRC approval. PC Recommendation NA Follow Up NA

ANMF Board Action :

Awaiting further info.

Agenda Item 11 Pediatric Critical Care Fellowship - Project ID: 18PAHS002

Discussion

1580 USD was the total grant asked. ANMF is just providing reading material cost among other big expenses. There is some confusion as to whether this is being reviewed by ERC and is coming to PC just for fund

tracking issue but ERC was not reviewing it. Anyway, this is a very good project. Overall with good impact from Nepal side's perspective as well... The question was raised whether should continue to fund this every year or not and this is left for future discussion. PC Recommendation NA Follow Up NA

ANMF Board Action :
Approved.

Agenda Item 12 Microbiology Conference - Project ID: 19NACM001
Discussion

We discussed that the microbiology conference in Nepal is a good idea, however, ANMF policy is not to support conferences. And ANMF cannot support an organization that is not registered to SWC. ANMF may support other ideas/training of manpower etc. and willing to consider those in the future. Hence the committee decided against this project. PC Recommendation **Disapproved** Follow Up NA

ANMF Board Action:
Agree with Project Committee recommendation.

Board Decided on Web mail and Brainstorming on the theme for Next Conference on Cleveland 2020. Email chain to be sends by Binod Khadka and planned for decision on Email chain in 1 week.

Meeting Adjourned in 2 hours.

Thank You.

ANMF TEAM