



AMERICA NEPAL  
MEDICAL  
FOUNDATION  
Advancing Healthcare in Nepal

## ANMF Quarterly Board Meeting

Feb 23, 2020, Sunday

Meeting Logistics			
Meeting Date	Feb 23, 2020	Time	8 PM to 10 PM EST
Chair/Facilitator	Santosh/ Binod/ Bhupesh	Prepared by	Binod Khadka
Purpose:	Quarterly Board Meeting		
Location:	Online		

Participants					
Anil Suwal	P	Dinesh Mainali	P	Santosh Sapkota	P
Bhupesh Khadka	P	Ganesh Chaudhary	P	Subodh Mallik	A
Binod Dhungana	P	Julia Shepardson	P	Sunil Sharma	P
Binod Khadka	P	Kalpana Shrestha	P		
Bishnu Sapkota	P	Libby Wilson	P		
Chandra Prakash Chataut	P	Marvin Brustin	P	E - Excused P - Present A - Absent	
Dinesh Subedi	P	Narayan Dharel	P		
Dick Katzman	P	Prakash Thapaliya	A		

### Meeting Minutes:

1. Self-Reflection on tenure of Board Membership (time, financial commitment, projects involved in, Public relations)

**Board members reflected on the tenure, ways to be engaged, updates from the committees and ongoing works.**

2. ANMF presentations at conference May 1-3, 2020

Planned for ANMF Presentation Theme on:

- a. Medical Education and research
- b. Infrastructure development
- c. Health care delivery (curative, preventative)
- d. Disaster relief programs

**Requested Team participation on various topics for ANMF.**

Cleveland Annual Conference and Team Updates, Registration open, register by the Board and have people register early as a Team.

**Requested Board and updated on the request above.**

**Project committee updates Bishnu / Fred and Team.**

Attached is a document prepared to replace three of the files referenced on the ANMF [Website Projects Page](#) which are out-of-date, overlap and are inconsistent.

[Proposal Application Protocol](#)

[ANMF Grant Application Submission Guidelines](#)

[ANMF Grant Approval Process](#)

Since the immediate goal is not to get a perfect document but to get something better than those three files, I suggest, rather than waiting for the next Projects Committee meeting, Committee members review the proposed document and give us their comments and suggestions for improvements, and then have the Board approve something at its upcoming meeting.

The proposed document is also available at [anmf.info/private/projects/protocols/](http://anmf.info/private/projects/protocols/), as are the three old documents. Updates with Details as Below.

**UPDATES on Project Works:**

**1. Pediatric Critical Care CME-20CME001-\$1580.00- Approved**

2. Kathmandu Institute of Child Health (KIOCH)-19KICH001- Board decided that ANMF adopt KIOCH as a fund-raising project and raise fund according to our ability. The board did not specify any amount currently.
3. Menstrual Cups 2-19UCC001-Board approved total amount asked, \$15955.00, for the project.
4. Office expenses 2020-20ANCP001-Board approved \$8284.00
5. Pediatric fellowship for PAHS-19PAHS002-Board approved \$4784.00- 1-year prorated amount
6. Community Oral Health-19HDSN001-\$13280.00, board decided against this project
7. Board also decided to free \$25,000.00 of Binay Tara Foundation, so that this money could be used for other projects while we await another application from the organization.
8. Board also approved ANMF PROJECT PROPOSAL GUIDELINES WITH ONE MODIFICATION-

**Application Proposal Update: Updated in Web as below:**

#4. Proposal for travel, accommodation and dining/living costs will not be accepted- should be changed to- Proposals for travel, accommodation and dining/living cost will not be accepted. Exception will be made for case by case basis for medical education training grants.

Re: pediatric critical care CME. Once Dr. Sangita Basnet notifies financial team that she applied for license to SCCM-Society of Critical Care Medicine, Illinois, a cheque of 1580.00 will have to be written by financial team to SCCM, Dr. Basnet can guide on this. SCCM will send books and material directly to Nepal.

## **Project Meeting discussion and updates.**

### **1. Peds Critical Care - Project ID: 20CME001**

Good program with good result and minimal overhead expense. The fund is being asked is USD 1580.

Project Committee Updates: This program was approved unanimously.

Board: Approved

### **2. KIOCH (Kathmandu Institute of Child Health) Project ID-19KICH001**

Very ambitious project undertaken by Dr. Bhagawan Koirala. ANMF would like to take it as an opportunity to be involved in this project not only to contribute capital in whatever

capacity it can but also use this as a platform to exchange ideas/personnel to advance pediatric healthcare delivery in Nepal in long term basis. This requires long time partnership between ANMF and KIOCH. The asked amount is 100,00 USD but the amount is subject to change based on what we can fundraise during the convention and afterward. As of right now we do not have sufficient fund.

Project Committee Status- Approved unanimously with funding situation as discussed above.

Board Decision:

**Kathmandu Institute of Child Health (KIOCH)-19KICH001- Board decided that ANMF adopt KIOCH as a fund-raising project and raise fund according to our ability. The board did not specify any amount currently.**

### **3. Menstrual cups 2- 19UCC001**

Part one of this project was very successful in which menstrual cups were distributed for girls in Kaski district. For this year- there are 2 parts of this project. The first one is to distribute 200 menstrual cups and the second part is to build two toilets in 2 schools. However, given the funding constraints, the project committee has approved cost of 100 menstrual cups only. President, Dr. Santosh Sapkota has raised possibility of him collaborating with chief minister(??) of Gandaki Province for the toilet construction.

Project Committee Status- partially approved as above.

Board decision:

**Menstrual Cups 2-19UCC001-Board approved total amount asked, \$15955.00, for the project.**

- 3. Office Expenses 2020: 20ANCP001 USD 8284.  
Project Committee: Approved Unanimously.**

Board Decision:

**Office expenses 2020-20ANCP001-Board approved \$8284.00**

**Other Updates:**

In addition to new projects, the board also decided on these two pending projects:

1. ==>19PAHS002-Pediatric fellowship-Dr. Puja Amatya- for 1year prorated amount \$4784.00

Board Decision:

Approved:

**Pediatric fellowship for PAHS-19PAHS002-Board approved \$4784.00- 1-year prorated amount.**

2. ==>19HDSN001- Community Oral Health, amount \$13280.00

Board Decision:

**Community Oral Health-19HDSN001-\$13280.00, board decided against this project.**

Other Updates and Board Decisions:

**Board also decided to free \$25,000.00 of Binay Tara Foundation, so that this money could be used for other projects while we await another application from the organization.**

**Conference Updates from the Board:**

- **Board Approved Travel Expenses for the Entertainer Hari Bansha Acharya, Nepali comedian Entertainer for Fund Raising Dinner, which will come from the conference expenses.  
He is volunteering his time and not charging fee for the entertainment show on the fundraising dinner.**

**Some of the agendas needed continued discussion and voting and brainstorming in the form of board emails to be continued post meeting.**

**Thank You  
ANMF TEAM.**

**Submitted Respectfully,  
Binod  
Binod Khadka MD, MBA  
General Secretary  
ANMF.**