



AMERICA NEPAL MEDICAL FOUNDATION

120 Palencia Village Drive, Unit 105, Box 103
St. Augustine, FL 32095

Agendas discussed:

1. Committee restructuring:

Finance Committee - to be chaired by Kalpana Shrestha. Dron Gauchan is going to be added in finance committee as a new member.

ERDC Committee- to be chaired by Dilli Bhurtel. Holly Murphy and Kiran Sapkota going to be added as new members. Dr Janak Koirala recommended having team to evaluate papers for publication submitted by Nepalese authors.

Collaboration Committee- to be chaired by Upendra Kaphle. Binayak Upadhyaya, Pradish Paudel, Gayatra Mainali, Hem Regmi, Yubraj Sedhai and Amerandra Mandal are going to be added as new members.

Project Committee- to be chaired by Ganesh Chaudhary and co-chaired by Rajesh Pandey. Prakash Mishra, Bidhisha Kharel, Shyam Paudel and Rishi Basnyat are going to be added as new members.

Membership committee- to be chaired by Saroj Kandel, Discussion about improving membership to ANMF conducted, with idea of multi-axial approach. Chapter based membership, governorship for each region etc was entertained. Astha Regmi, Mani and Vivek Wagle are going to be added as new members.

Publication committee- to add "public relations"- to be chaired by Binod Khadka. Astha Regmi, Doba Dhakal, Bikash Bhattarai and Gayatra Mainali are added as new members. Dinesh Subedi will continue as old member. Team recommended publishing newsletter every 6 months. Board members reiterated that CME presentations during 28th ANMF AGM were worthy of publications.

IT committee- to be chaired by Santosh Sapkota. Ankur Sharma and Atul Karna are going to be added as new members. Santosh Sapkota emphasized the need of clear communication with clear subject line for streamlined IT related communication. Strict policy is recommended to show the flow of Project from application, to board decision, to SWC approval, to MOU agreement signing, to fund transfer and completion of project. Project co-chair, finance chair, IT chair to form a streamlined process. Board will create a Checklist of project submission to completion for record keeping.

AGM and sponsorship cohort/ group- AGM sponsorship subcommittee- will be formed under finance committee- to raise funds for upcoming AGM. Members will



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consists of AGM organizing chair, few members from executive team and members who have shown interests like Dr Nita Thapa, Radhesh Pandit, Subodh Mallik, Doba Dhakal and others. Previous Organizing chairs, and new organizing chair will be in this subcommittee. This subcommittee reports to finance committee chair.

2. Decision regarding 29th AGM: Board decided to conduct 29th Annual General Meeting in Washington DC, on May 16-18, 2025. Next Board meeting with form an organizing committee to start the ground work early.

3. Formation of Executive Committee:

Motion was tabled by Bishnu Sapkota to form executive Committee including- the current president, vice president, Secretary, Co-secretary, Treasurer , and invited board members including Bhupesh Khadka, Dilli Bhurtel, Santosh Sapkota, Organizing team chair, Immediate past president and membership chair.

The motion was second by Kalpana Shrestha. The motion was voted unanimously, with no opposition. Thus, new executive committee was formed.

Executive committee was vested power to invite PC, Mentorship, IT chairs if needed for executive decision making.

AGM report to be prepared by incoming secretary.

Letterhead update- already updated to include current officers.

Press release to be published in social media and ANMF website.

Member update to be done during next board meeting.

Meeting adjourned: 6/9/2024 10.40 AM.

Tentative reconvene date: 6/23/2024.

Attendance:

Board Members:

Bishnu Sapkota - P	Binod Khadka - P	Dilli Bhurtel - A	Upendra Kaphle- A	Suman Regmi - P	Rachna Tiwari- P
Narayan Neupane - P	Bhuphesh Khadka - P	Marvin Brustin JD - P	Binod Dhungana - A	Saroj Kandel - P	Swikrity U Baskota - A
Navin Raj Kaini - P	Santosh Sapkota - P	Raju Century - P	Jivan Lamichhane - P	Sandesh Pandit - A	Rajesh Pandey - A
Bikash Bhattarai - P	Kalpana Shrestha - P	Ganesh Chaudhary - P	Shradha Manandhar - P	Birendra Sah - P	Bivek Wagle - A



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Non board members:

Dron Gauchan
Mani Lama
Gayatra Mainali
Libby Wilson
Sunil Sharma
Pradish Poudel
Kiran Sapkota
Sangita Basnet
Janak Koirala
Amerandra Mandal
Doba Dhakal
Dinesh Subedi
Hem Raj Regmi
Mahesh Shrestha
Sanjay Yadav
Soni Shrivastav