



# **AMERICA NEPAL MEDICAL FOUNDATION**

120 Palencia Village Drive, Unit 105, Box 103  
St. Augustine, FL 32095

Meeting Minute of America Nepal Medical Foundation

Meeting Logistics

Meeting Date and Time 21<sup>st</sup> March 2023 8PM

Purpose Board Meeting

Venue Online meeting through (Zoom meeting)

<https://us06web.zoom.us/j/81530642548?pwd=RWJGVU1JYWdzaUIwSjNXVnZycnk5Zz09>

Participants

Binod Khadka. P	Bishnu Sapkota P
Jivan Lamichhane P	Kalpana Shrestha P
Bhupesh Khadka P	Julia Shepardson P
Anil Suwal P	Bikash Bhattarai P
Marvin Brustin	Ganesh Chaudhary P
Binod Dhungana Excused	Navin Kaini P
Saroj Kandel P	Subodh Mallik P
Shradha Manandhar P	Narayan Neupane P
Sandesh Pandit P	Vikash Pathak P
Sunil Sharma P	Dinesh Subedi P
Swikrity U Baskota	Libby Wilson Excused
Ananta Subedi P	Birendra Sah P
Dilli Bhurtel P	Rachna Tiwari P
Santosh Sapkota P	Suman Raj Regmi P
Upendra Kaphle P	Raju Century P
	Absent A, Present P , Excused E

## **Agenda for May 21, 2023**

### **1. Approval of last board minute May 7,2023**

Approved unanimously.

### **2. Conflict of Interest/ Disclosures/Whistleblower policy**

A concern for any conflict of interest of board members with the sponsors of our past AGM was raised. None was noted.

Secretary Jivan Lamichhane, MD read the Conflict of Interest to the Board for Education.

Record Retention/Whistleblower Policy were shown as well.

Board members are advised to recuse for any things concerning conflict of interest.

Raju Century MD made raised concerns about use of social media when there is potential area of conflict of interest.

### **3.Calendar for upcoming board dates**

The following dates Aug 20/2023, Nov 19/2023, Feb 18/2023, were selected.

Calendar invite has been sent.

If you have not received it – Dr Lamichhane alerted everyone to mark your calendar.

### **4. Finance report**

Ms Shrestha raised the challenges in adjusting the final funds given the need of fund collections from multiple sources- It was concluded that board members help finance team to compile final fundraiser amount and membership updates.

The final fund collection was tabled for upcoming meeting.

### **5. Social Media/Message Etiquette**

Communications via text thread was discussed–It was consensus form the board to reserve for important task/web ballot/urgent meet.

Everyone was requested to use text after office hours if possible and over weekend. It was also encouraged to utilize emails as much as possible for non-urgent issues.

Officers can be texted for urgent matters-and whoever is available will respond as soon as it is feasible.

#### **6. Life members/Members less than 18 years (Minor membership)**

Parents will own the membership till the child is 18 yrs., All communications shall be done only with parents. Minors won't be able to vote in any ANMF matters until they are 18 years of age.

No Photo publication of minors in ANMF page–discussion (given need for parental/guardian approval)

Board assigned Santosh Sapkota as the lead person and he will lead a subcommittee. The members of the sub-committee per his discretion with one minimum legal counsel.

#### **7. Executive Leadership council (ELC)**

Follow up to be provided. TBD

#### **8. Board Member Nomination Criteria**

Follow up to be provided. TBD

#### **9. Fundraising Stimulation Movement**

April 29- Taskforce

Table for next meeting

Provide an opportunity for naming rights if one donates to support a particular ANMF approved project if they are willing to donate an amount over 50% of the approved project, eg XYZ ANMF Grant for this project.

It was agreed upon that MOU and signage at the project site should reflect the donor.

#### **10. Web Ballot Results for Kirtipur Burn Hospital and Patan Fellowship project.**

**Kirtipur Hospital, BURN ICU Project ID :23ANMF001: 98,901 USD**

Total of 19/25 votes received.

**Patan Pediatric Critical Care Fellowship Program Project ID 23PAHS001**  
USD 25,000. – Consensus reached for 28.5 USD- will need voting.

A separate motion was initiated by Julia Shepardson and a fund for 100K was approved for **Kantipur Hospital, BURN ICU Project ID :23ANMF001**

#### **10. Projects discussion**

**Tabled for next meeting.**

**Meet for project meeting.**

Ganesh advised for early meeting for project discussion

Shradha advised for a separate meeting – project discussion.

Username and password was given to all the members to come prepared for meeting to save time for the meeting discussions.



#### **11. Executive Committee formation 2023-2024**

**President – Binod Khadka MD**

**VC President -Bishnu Sapkota MD**

**Treasurer- Kalpana Shrestha**

**Secretary- Jivan Lamichhane MD**

**Membership Committee Narayan Neupane MD**

**Organizing Committee: Chicago – Bikash Bhattarai, MD**

**Board Member- Santosh Sapkota MBBS**

**Board Member-Julia Shepardson**

**Board Member-Bhupesh Khadka MD**

Motion Approved

#### **12. Initiate discussion on Venue of 28th AGM and date**

# Motion for next AGM: City of Chicago was chosen for upcoming Annual Grand Meeting.

# Nomination for Chairperson for Next Organizing Committee: Dr Bikash Bhattarai was unanimously chosen for this position.

I congratulate him for taking this role.

# Allocation of 10,000US for preparation of 28<sup>th</sup> AGM to Bikash Bhattarai et all. A motion was Binod Khadka and approved unanimously.

# Raju Century will help his experience for next 28<sup>th</sup> AGM.

**Next Board meeting-Aug 20, 2023-Sunday 8PM EST**

**Meeting Adjourned at 1114PM**