



AMERICA NEPAL MEDICAL FOUNDATION

ANMF Project Proposal Guidelines

Thank you for your interest in submitting a proposal to the America Nepal Medical Foundation (ANMF). Proposals may be submitted using the application form at anmf.org/application. If you have questions, please contact info@anmf.org. Normally, ANMF/Nepal, the ANMF/USA Projects Committee, and the ANMF/USA Board of Directors review proposals quarterly. Urgent requests may be reviewed without waiting for the quarterly review. In preparing a proposal, please keep in mind the mission and objectives of ANMF. Once a proposal is approved by the USA Board, a Memorandum of Understanding (MOU) will be prepared. Disbursement of funds will be contingent upon a signed MOU and project approval from the Social Welfare Council of the Government of Nepal within one year of receiving Fund Assurance Notice from ANMF. The complete process is outlined at anmf.org/flowchart.

ANMF Mission: To promote the advancement of healthcare in Nepal.

ANMF Objectives:

- To promote healthcare training and education in Nepal.
- To promote evidence-based and safe healthcare delivery in Nepal.
- To support healthcare research in Nepal.
- To support projects that improve healthcare in Nepal.
- To promote self-sufficient and sustainable healthcare delivery in Nepal.
- To facilitate procurement of medical equipment and resources for Nepal.
- To foster cooperation between US and Nepalese individuals and healthcare institutions.

Proposal Guidelines:

1. Proposals must originate from non-profit/public organizations based in Nepal.
2. Grant recipients must be able to receive funds at a bank account in Nepal.
3. Proposals will preferably have a strong medical education and training component.
4. Proposals for wages, travel, accommodation, and dining/living costs will not be accepted. Exception will be made on a case-by-case basis for medical education training grants.
5. Proposals for equipment should include details for in-country compatibility and servicing.
6. Social Welfare Council approval for the project must be received before funds are transferred.
7. Proposals for partial funding must demonstrate sources for the remaining funding before receiving final approval from ANMF.
8. ANMF Board members (Nepal and USA) may not submit proposals and must recuse themselves from all ANMF deliberations concerning approval for a recipient organization with which they are affiliated.
9. If the grant recipient fails to obtain SWC approval within one year of receiving Fund Assurance Notice, the grant recipient needs to resubmit its grant application and follow the current guidelines in place.