



**ANMF Board of Directors Meeting  
May 4, 2018**

**22nd Annual Members Meeting and Conference, Phoenix, Arizona**

Meeting Logistics			
<b>Meeting Date and Time:</b>	May 4, 2018 8PM to 9pm PST		
<b>Chair/Facilitator</b>	Sangita Basnet	<b>Prepared by</b>	Bhupesh Khadka
<b>Purpose:</b>	Meeting of the Board of Directors		
<b>Location:</b>	Annual Members Meeting, Phoenix		

Participants		
Sangita Basnet	Binod Dhungana	Baroon Rai (absent)
Santosh Sapkota	Chandra P Chataut	Pankaj Timisina (absent)
Bhupesh Khadka	Libby Wilson	Sushil Raj Pandey (absent)
Bijay Acharya	Richard Katzman (absent, excused)	Ashok Chaudhary (absent)
Dinesh Mainali		Subodh Mallik (absent)
Sunil Sharma		Deenu Maharjan (absent)
Prakash Thapaliya		Bob Gerzoff (absent)
Julia Shepardson		
Marvin Brustin		
Ganesh Chaudhary		



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<b>Agenda Items and Discussions</b>	
<b>Agenda Item 1</b>	Approval of Board Meeting Minutes from 3/25/18 and Executive committee Meeting from 4/23/18- <b>approved</b>
<b>Agenda Item 2</b>	<b>Project Updates</b>



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1. 17TCHC001 Tarkang Com Hlth Ctr \$15,000. Funds transferred March 6, 2018;  
Construction of the additional rooms started
2. 17PHO001 Possible Charikot Hospital Expansion \$14,500. Funds transferred from US 10/17/2017 No updates from POSSIBLE
3. 17NAR001 Narchan Community Clinic. Fund transferred: \$31,052  
  
Update from Nepal project manager Sonam Sangpo, Lions Club of Pokhara Annapurna:  
Project is progressing well. Looking at completion by end of June or middle of July as per government design.
4. 17NAMS001 joint telemedicine/ teleconference/ consultation .Funds approved \$11,750.  
Need SWC approval. FA sent.  
However the equipment has been set up already (on credit). Bir Hospital bought LCD monitor and furniture for the room.Trial started. Funds to be disbursed after proper functioning.
5. Awards for best oral/poster presentation for resident and fellow Surgeons of Nepal/ NEPAS Up to \$2000  
Update: Identify best abstracts at SIMON and NEPAS in 2018 conferences; Project Manger- Dr Sangita Basnet
- 6.16ANCP002 ANMF/Nepal-Public Health-Sipapokhare: Funds transferred from US \$11,500  
Update from Nepal:
  1. Report received on Toilets and the construction of water supply system at Om Ram primary school as well as repair and maintenance of old pipes and taps at Sipapokhare.
  2. Need report of 80 Toilets constructed at Archale Tole- Jasta cement
  3. ANMF-Nepal is waiting for reports from Sindhu Utthan Kendra (SUK; Mr.Basu Dev Adhikari
7. 18 ANCP001 ANMF/Nepal-Project Oversight 2018 : Requested 2/8/2018 [\$15,000]  
Sending half of asked amount \$7500 (for 6 months) after the May annual conference.
8. 16MOHP001 A prefabricated structure at Chautara District Hospital: ED, wards  
Funds transferred from US total \$88,000  
The remaining work, including repair and finishing work, has been completed and the report has been submitted to Project Coordination Unit (Ministry of Health). ANMF/Nepal is awaiting a letter of response from Ministry of Health so that ANMF can conduct a formal handover ceremony.



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#### Agenda Item 3

9. 15 MOHP001, 16 MOHP002 and other Health Posts -ANMF rebuilding projects  
Funds total transferred: \$ 798552.

**15MOHP001 and 16MOHP002 total = \$519,500**

- a. 15MOHP001 Health Post Reconstruction funds \$491,500
- b. 16MOHP002 Maintaining Health Posts \$28,000

**Other Health Posts = \$279,052**

- a. 16MOHP001 Prefab Structure at Chautara Hospital \$88,000
- b. 15PHO001 Dolakha Health Posts Possible \$100,000
- c. 17NAR001 Narchyang Community Health Center \$31,052
- d. 16TCHC001 Tarkang Community Health Center \$15,000
- e. 15TIO001 Tilganga Eye Center in Rolpa \$30,000
- f. 17TCHC001 Tarkang Community Health Center II \$15,000

**TOTAL 15MOHP001, 16MOHP002, and Other Health Posts = \$798,552**

Updates: ANMF-Nepal had received the handover letter as well as the letter of gratitude from district health office, Sidhupalchowk. 2. Upon request from ANMF-Nepal, Fix it Engineering Pvt. Ltd. has checked the solar problems at 12 health posts and repaired it at Haibung and At-tarpur health posts. The contract between ANMF-Nepal and Fix it Eng. Pvt. Ltd. has already expired. Fix it Eng. Pvt. Ltd collected a letter from health posts where the problems were fixed. 3. Update from ANMF/Nepal: ANMF team visited Irkhu prefabricated health post on 17th April 2018 and found some plumbing as well as power back up (inverter) problems. The Fix it eng Pvt. Ltd. will be sending their workers to fix those problems. Apart from this, we requested Dr. Pommavati Thapa (District Health Officer Sidhupalchowk) to build a retaining wall at Petku prefabricated health post so that the health post could be sustained properly during the monsoon period.

10. 17MOHP001-Health Post -Chauthe - Nuwakot :Funds requested (\$44,000) . It is located at Aaldada-03, Okharpauwa rural municipality, Nuwakot district). Update : Shaswat went to submit the request for approval of the project at Social Welfare Welfare Council (SWC). SWC has requested documents including drawing of the land, Bills of Quantities (BOQ) regarding the materials that will be used for the construction of the health care center as well as an approval from District Health Office and an approval of the map (drawing) from the municipality. ANMF Nepal will follow to get the required documents.



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12. 17KUMS001 Physical Rehab At Dhulikhel Hospital: Fund approved \$30,000. Fund assurance letter sent 2/6/2018. Grantee Dhulikhel Rotary Club for Dhulikhel Hospital. Update: working on MOU to submit to SWC for approval. **Project Manager- Ganesh Chaudhary.**
13. 17HFN001 Psych rehab Dang. Fund approved \$30,000 [construction cost (\$25,000) and another \$5,000 for educational/training purpose]. SWC affiliation letter received. Grantee HFN. **Project Manager- Binod Dhungana**
14. 17IRHD001 Training Girls For Mchb17 Fund Approved: \$4,800 on 4/4/18 Integrated Rural Health Development and Training Center (IRHDTC) is currently working to get a project approval from the Social Welfare Council. Site Nawalparasi district instead of Gulmi. **Project Manager- Baroon Rai**
15. 17SOAR001 Nepal Ambulance Service Funds Approved \$5,000. EMS training completed. ANMF Nepal approved ANMF US to transfer funds because this project is part of a larger (>\$100,000, SWC approved) project and does not need separate SWC approval. **Project Manager- Sunil Sharma**
16. 17NCCDF001 Critical Care Simulation Center Funds requested: \$21,400. Richard Katzman and Binod Dhungana discussed with NCCDF and received satisfactory answers. Web ballot was done- 10 approvals. On May 4, all 13 Board of Directors present at the meeting voted for approval for this project. **Project Manager – Richard Katzman**
17. 18CME001 Pediatric Fundamental Critical Care Course 2018. Fund: up to \$3000 To be Held on 6/20-21/2018, Kathmandu, Nepal. This is an ongoing yearly ANMF CME activity conducted by Nepal Pediatrics Society (NEPAS) in collaboration with Society of Critical Care Medicine (SCCM). Agreeing with the recommendations of the Executive Committee, the Board has approved this project. It also recommended that ANMF buy such educational materials directly from SCCM and deliver it to NEPAS. It has also recommended that no more than 3K USD be spent on such transactions. **Project Manager – Sangita Basnet** The Board also agreed that similar CME activities within this budget frame be supported if requests are made by other similar professional organizations.



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18. 16 TUTH 001 TUTH-Oxygen Concentration Plant: Funds transferred \$100,000. Update from Nepal: The vendor (Medioxy Pvt. Ltd.) has ordered equipments from Europe. The oxygen plant will be installed within 2 weeks after the equipment arrives in Nepal.

#### **Agenda Item 3 The Board of Directors and Executive Committee Nomination**

##### 1. Members with terms expiring May2018

- a. Bijay Acharya [submitted renewal application and renewed]
- b. Marvin Brustin [sent emails and renewed]
- c. Ashok Chaudhary [not renewing]
- d. Binod Dhungana [submitted renewal application and renewed]
- e. Bob Gerzoff (didn't renew)
- f. Richard Katzman (submitted renewal application and renewed)
- g. Libby Wilson (submitted renewal application and renewed)
- h. Sunil Sharma (submitted renewal application and renewed)

##### 2. Members stepping down

- a. Pankaj Timsina
- b. Baroon Rai

New board members: application received- Kalpana Shrestha, Binod Khadka

EC committee nominations:

- a. President: Santosh Sapkota
- b. VP: Bhupesh Khadka
- c. Secretary: Binod Dhungana

The meeting was adjourned at 9PM PST.