



Meeting Logistics			
Meeting Date	August 12, 2018	Time	8 PM to 10 PM EST
Chair/Facilitator	Santosh Sapkota	Prepared by	Binod Dhungana
Purpose:	Quarterly Board Meeting		
Location:	https://global.gotomeeting.com/join/379062709		

Participants					
Bhupesh Khadka	P	Dinesh Mainali	P	Sangita Basnet	P
Bijay Acharya	P	Ganesh Chaudhary	E	Santosh Sapkota	P
Binod Dhungana	P	Julia Shepardson	P	Subodh Mallik	P
Binod Khadka	P	Kalpana Shrestha	E	Sunil Sharma	P
Chandra Prakash Chataut	P	Libby Wilson	E	Sushil Raj Pandey	E
Deenu Maharjan	P	Marvin Brustin	A	E - Excused P - Present A - Absent	
Dick Katzman	E	Prakash Thapaliya	P		
Gaury Adhikary (Invited)	P				

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Board Meeting

#	Agenda	Discussion	Action Items
1	Call meeting to Order Approval of last board meeting minutes	Santosh Sapkkota call the meeting to order and propose to prove the meeting minutes	Approved by all board members present
2	Quarterly Updates - ANMF activity highlights	Santosh Sapkkota updated regarding ANMF participation in different organizations meeting and numbers of new life members who recently joined ANMF.	Informational only
3	Project Committee Updates New Project - PAHS Bronchoscope Officially closing other pending projects	Various new and previous project were discussed during the meetings	Some of the completed projects were closed. The details will be on another table below.
4	Web ballot	<p>Narchyang Health Post Equipment Supplement - \$2,233. Approval for additional request for \$2,233 submitted for equipment for the Narchyang Health Post 17NAR001. Approved by web ballot on 06 June 2018.</p> <p>Approval of 04 May 2018 Members Meeting Minutes, for publishing on ANMF website. Approved as of 30 May 2018.</p> <p>NCCDF Sim Med Center - \$22,400. NCCDF is requesting \$ 22,400 to establish and run the first year of the project. They are planning to procure the mannequins/equipment recommended by experts through sealed quotations. Approved by web ballot on 02 May 2018.</p>	The project/minutes were approved by web ballot.
4	Collaboration with UK - NDA	Subodh Malik shared his experience at the NDAUK meeting and their eagerness to work in collaboration with us. A non binding, non financial MOU to collaborate was signed. They are eager to join our meeting in May 2019	<p>All agreed to inviting them to our annual ANMF D.C. Conference</p> <p>Details like waiving registration fees etc would need to be sorted out in next meeting</p>
5	Membership committee update	Binod Khadka updated the membership drive that has been going on successfully. He has been in touch with other members of the committee.	Continue "Each One Reach One" drive and try to double the membership by DC conference.
6	Finance committee update	Julia/Dinesh shared the financial reports and update the board regarding remaining funds.	Board approved the financial reports.

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7	Education and Research committee update	Discussion regarding how to distribute Award money to best scientific presentations in various medical societies meeting in Nepal	Santosh Sapkkota updated that he is working with Subhash Acharya to figure it out
8	Publicity committee update	Sajan is working on the newsletter and almost complete and will be out soon	Informational only
9	Website committee update	Bijay updated that the website is running well.	Informational only
10	Round Table	Various topics were discussed.	N/A
11	Wrap Up	Meeting was adjourned at stated time 10 PM EST.	N/A

#	Project	Discussion	Action Items
1	New Projects: Procurement of hospital equipment Bronchoscope for Patan Hospital (18PAHS001)	Bronchoscope will have education/ training component and there is a need and currently only one bronchoscope is available at PH, and this is being used by anesthesia department.	The project was approved by majority of board members. However, The MOU will need to include that they will need to deposit money for maintenance of bronchoscope. Board also requested that ANMF purchase the Bronchoscope and transfer it PAHS

	Projects	Discussion	Action Item
A	Completed Projects		
1	Charikot Hospital Expansion (17PHO001)	ANMF money may have been well spent. No final report available from Possible	<i>Board discussed and closed this project in the meeting</i>

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2	Training of EMS service to Western Nepal (17SOAR001)	Project was carried out successfully and Project report is available	<i>Board discussed and closed this project in the meeting</i>
3	Narchyang Clinic Project (17NAR001)	ANMF partnered with Lion's Club of Pokhara-Annapurna, going very well. Handover ceremony has been postponed due to some delays. Julia recommended to keep it open until handover is complete.	<i>Board discussed and will keep this project open.</i>
4	Public Health Sipapokhari (16ANC001)	Successfully completed and reports available.	<i>Board discussed and closed this project in the meeting.</i>
5	Tarkang Coomunity Health Center (17TCHC001)	Second story has been successfully completed, money from ANMF well spent and reports available	<i>Board discussed and closed this project in the meeting</i>
6	Telemedicine/Teleconference equipement (17NAMS001)	Money was sent to NAMS, equipment was purchased, and running. Software issues have been sorted out.	<i>Board discussed and closed this project in the meeting.</i>
7	Chautara Hospital (16MOHP001)	Successfully completed and handed over to the government of Nepal.	<i>Board discussed and closed this project in the meeting</i>
8	CME Pediatric Critical Care (18CME001)	Successfully completed and reports available.	<i>Board discussed and closed this project in the meeting.</i>
9	Maintaining and strengthening health post (16MOHP002)	Total of \$50,000 has been allocated. Of the original \$50,000 sent to ANMF/ Nepal, \$22,000 was reallocated to cover the additional expense of the new completed Chautara Hospital emergency prefab structure. Accounts regarding expenditure of remaining \$28,000 was send by ANMF Nepal.	<i>Board discussed and closed this project in the meeting.</i>
B	Ongoing Projects		
1	Health Post-Chauthe (17MOHP001)	As of 3/2018, SWC is requesting further documents such as- drawing of land where health center to be constructed, bills of quantities regarding materials for construction, approval from district health office, and approval of map from municipality.	Board decided to await SWC approval.

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2	Maternal Child Health Training (17IRHD001)	SWC approved, MOU written and signatures obtained.	Money was wired. Await project to be completed and await for project report.
3	TUTH Oxygen plant(16TUTH001)	Project is likely to be completed soon.	Awaiting updates from Dr.Subash Acharya/ Nepal team.
4	Psychiatric Care and Rehab center in Dang (17HFN002)	Project is going well. This is a partial funding project from ANMF and HFN has been updating us regarding the project.\$19000 to be wired this year and \$11,000 next year.	Await project to be completed and await for final project report.
5	Project oversight 2018 (18ANCP001)	Ongoing, to reevaluate every 6 months.	Santosh sapkota to discuss with Nepal team and discuss with board for ongoing funding for Project oversight.
6	Simulation Medical Center(17NCCDF001)	Fund assurance letter was sent to Nepal Critical Care Development Foundation. There has been discussion if ANMF name should be used or not. Board discussed about possible liability issues, conflict of interest, and agreed that other name be used. Discussion regarding possibly include <i>"Supported by ANMF" in their Plaque</i>	Board agreed not to use ANMF name as part of the official Sim Center Name. NCCDF to finalize name and carry out the project.
C	Denied Project		
1	Improving Access to Quality Physiotherapy (17KUMS001)	Board discussed that the idea behind this project is great. However,Board was concerned that MOU was changed by International Rotary without consulting us and felt that there was breach of trust. Discussion regarding denying the project due to mistrust issues , starting with new proposal with money going directly to Dhulikhel Hospital etc	<i>Board decided to deny the project due to MOU issues. The denial letter will be sent to the involved parties.</i>