



AMERICA NEPAL MEDICAL FOUNDATION

Board Meeting 06/08/25:

Attendance:

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|----------------------|---------------------|-----------------------|-----------------------|--------------------|------------------------|
| Bishnu Sapkota - P | Binod Khadka - E | Dilli Bhurtel - E | Upendra Kaphle- P | Suman Regmi - E | Rachna Tiwari- P |
| Narayan Neupane - P | Bhuphesh Khadka - P | Marvin Brustin JD - E | Binod Dhungana - P | Saroj Kandel - P | Swikrity U Baskota - P |
| Navin Raj Kaini - P | Santosh Sapkota - P | Raju Century - E | Jivan Lamichhane - P | Sandesh Pandit - P | Rajesh Pandey - P |
| Bikash Bhattarai - P | Kalpna Shrestha - P | Ganesh Chaudhary - P | Shradha Manandhar - P | Birendra Sah - P | Bivek Wagle - A |

Non-Board Members in attendance: Dinesh Subedi- 2025 AGM Organizing Committee Chair

Meeting start time: 8.00 PM EST

Agenda:

1. **Approval of board meeting minutes** 05/04/2025 presented and approved unanimously.

2. **29th AGM Planning and organization** - Bishnu / Dinesh - (29th AGM agenda, registration)

Organizing team working full time to make it a grand success. Board was informed about the work, agenda, and plans for the board meeting.

3. **Board Members tenure, renewal and new membership discussion:** Dr Navin Kaini informed the board regarding 3-year tenure and term limits of the board members. Three active board members have decided to step down- Sandesh Pandit, Swikrity Upadhyay and Suman Regmi. Currently, board can accommodate 30 board members. The Board must prepare a slate of candidates prior to the AGM. ANMF Board member application was sent out 6 weeks ago, with 4 applications received by ANMF board. The candidates' names, qualifications and committee affiliation were presented to the board. 4 candidates for board membership for 2025-26 cycle were Dr Samir Gautam, Dr Nita Thapa, Dr Ananta Subedi and Dr Shyam Poudel. The candidates will be voted on during the ANMF 29th AGM.

4. Focused approach to projects: Dr Bishnu Sapkota presented the need to focus on certain health area over 1 to 3 years period to make a greater impact on advancing healthcare in Nepal. This approach will help home in certain areas and deficiencies that can be improved. Board discussed and decided that ANMF will focus on pediatrics care and cancer care over the next two years, while allowing for other smaller projects to be considered for discussion and approval.

5. Projects discussion: New project application review was provided by Ganesh Chaudhary and Rajesh Pandey. Detailed discussions were held on multiple projects.

25ANMF001: Project title: Empowering Nepal: “The mammography van for every woman’s health”. Ask- 69,000\$.

Board reviewed project committee recommendations. Approved by the board unanimously by the present board members, as well as board members who cast vote prior to the meeting including Binod Dhungana, Binod Khadka and Dilli Bhurtel. One recusal- Dr Shraddha Manandhar. The board has approved to fund the project up to the amount of 69000\$, if fund was able to be raised during the Annual General Meeting. The mammogram project subcommittee and working group will be formed to oversee the progress and implementation of the project over time. Project manager will remain in contact with the team to keep the board updated on the project. Rationale-

This was the only project discussed in this meeting with its previous discussions, need of urgent implementation and greater overall possible impact based on groundwork already put in by ANMF Nepal, BPKMCH and collaborating partner Dr Shraddha Manandhar. Project was discussed over time as a capstone project by Dr Shraddha Manandhar since last year. This project will have a potential of being a flagship project for ANMF with direct involvement of the team to bring changes and advance healthcare in Nepal. Given its value and urgency, this was the only project discussed in the adhoc board meeting prior to the AGM.

Board reviewed in detail project guidelines to make sure that there was no direct and perceived conflict of interest, board felt that project aligned with prior discussion of ANMF’s need to focus on certain high impact areas of healthcare delivery over next few years, and this project aligns with that concept. Board also discussed the rationale of discussing this project ahead of upcoming AGM in next few days, as this project could be one of the fund raising projects. Hence board voted unanimously for the project with one member’s recusal to avoid any kind of perceived conflict of interest.

6. Leadership Structure: Board was informed of continuation of current leadership structure for the year 2025/26 with President- Dr Bishnu Sapkota, Vice-president- Dr Narayan Neupane, Secretary- Dr Navin Kaini, Co-secretary: Dr Bikash Bhattarai, Treasurer- Ms Kalpana Shrestha and Co-secretary- Sushil Subedi.

Meeting Adjourned: 10.20PM EST.

Next Meeting: May 15, 2024, 8 AM EST @ the venue of ANMF AGM.